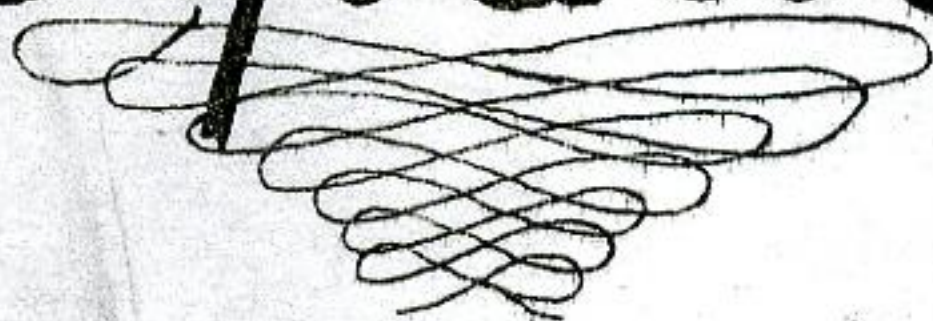


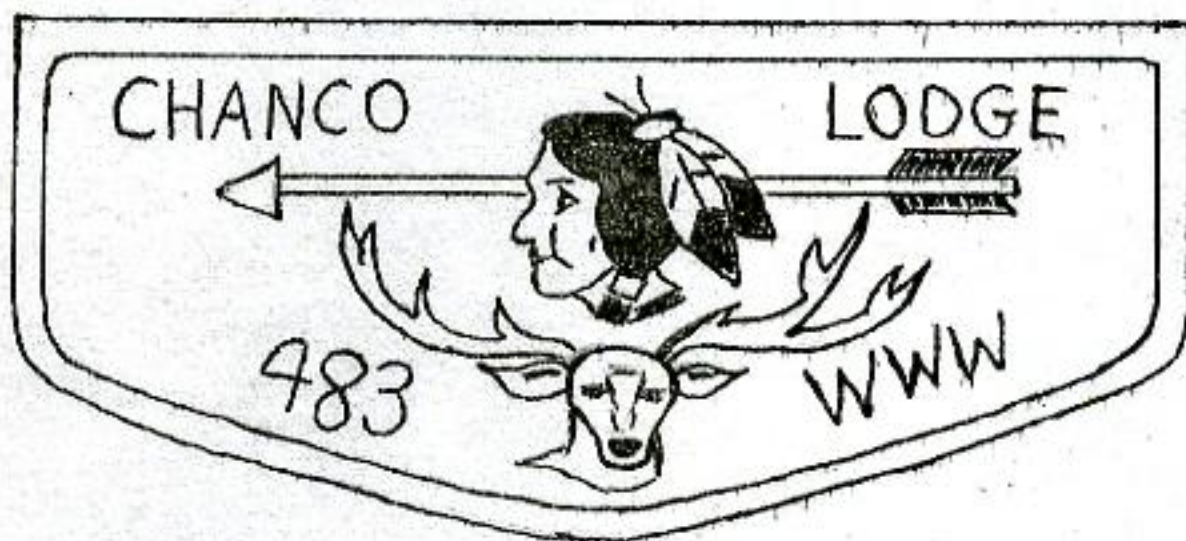
# Bylaws



Chanco Lodge

#483

W.W.W



CHANCO LODGE #483  
W.W.W.

ORDER OF THE ARROW

BY-LAWS

- I. NAME
- II. PURPOSE
- III. MEMBERSHIP, NOMINATIONS, AND ELECTIONS
- IV. HONORS
- V. INSIGNIA
- VI. OFFICERS OF LODGE, DUTIES AND ELECTIONS
- VII. DISTRICT CHAPTERS
- VIII. MEETINGS AND CEREMONIALS
- IX. FINANCE
- X. AMENDMENTS
- XI. IN GENERAL

Revised 1971



## I. NAME:

1. This body shall be known as the Chanco Lodge No. 483, Order of The Arrow - W.W.W., an affiliate of the National Boy Scouts of America and the Old Dominion Area Council, Suffolk, Virginia.

## II. PURPOSE:

1. The purpose of this lodge as set forth by the Order is the same as set forth by National B.S.A.

## III. MEMBERSHIP, NOMINATIONS, AND ELECTIONS:

1. The following shall be the classes of Membership: Active, Inactive, and Ex-Officio.
2. (a) A Candidate for induction to active membership in the Chanco Lodge must be a registered member of the Old Dominion Area Council, Boy Scouts of America. He must meet the qualifications as established by the National Council, B.S.A.  

He must have attained the rank of First Class, or be a registered member of an Explorer unit for at least 6 months. He must qualify as a Scout Camper, having camped out under the supervision of the Unit, District or Council for at least 15 days and 15 nights. These 15 days and nights must include 6 days and nights of long term. This long term camping will apply to summer Camp, unit, Council or national trips, such as Sea Scout Ship Cruises, Philmont trips, Jamboree, etc.
- (b) The number of scouts who may be nominees and the number to be elected shall be determined by the National Council procedure.
- (c) Nominations and elections may be conducted by all individual units eligible. These must be conducted on the regular meeting date, or at summer camp. The election should be conducted by a 2 or 3 member team from the Lodge Unit Elections Team in cooperation with the Unit Leader.
- (d) Nominations and elections may be held only once during the calendar year.
- (e) Adult membership selection will be based on National Policy.
- (f) Unit, district, and Council Scouters may (with the approval of the lodge and staff advisors) be invited by the lodge executive committee to be candidates for induction to membership.
3. (a) A member belonging to another lodge may apply for admission as a member of Chanco Lodge by presenting proof of good standing in another lodge. This proof shall be in the form of record transfer to the Executive Committee of the Chanco Lodge which shall have the power to approve such applications for active membership.
- (b) Non-Paying of dues by the Spring Fellowship places the member on the inactive roll.



- (c) Any member who is not currently registered in the Old Dominion Area Council, Boy Scouts of America, shall be automatically separated from active membership in the lodge. The membership rolls shall be reviewed annually by the Secretary to carry out the above regulation.

#### IV. HONORS:

1. The three honors of the lodge are those recognized by the Constitution of the National Committee of the Order of the Arrow, W.W.W., Ordeal, Brotherhood, Vigil.

#### V. INSIGNIA:

1. The Insignia shall be as prescribed by National.

#### VI. OFFICERS OF LODGE, DUTIES AND ELECTIONS:

1. The officers of the Lodge shall be as follows: Supreme Chief of the Fire, Deputy Supreme Chief of the Fire, Chiefs of the Fire, Lodge Chief, Vice-Lodge Chief, Lodge Secretary, Lodge Treasurer.
2. The Supreme Chief of the Fire, the Scout Executive, has the full responsibility of all the functions of the Lodge. The Deputy Supreme Chief of the Fire assists the Scout Executive in supervising the operation of the Lodge program and serves as a member of the Council Camping Committees.
3. The Chiefs of Fire, all Executive Staff Members, are to assume the duties of the Supreme Chief in his absence or by his assignment.
4. The Lodge Chief shall be elected by the Lodge Council from its own membership at the regular annual meeting of the group. He must be under twenty-one years of age throughout his term of office.
5. The Lodge Chief is to preside at all meetings of the Lodge and be an Ex-officio member of all necessary committees. He shall be responsible for the over all operation of the Lodge.
6. The Lodge Vice Chief shall take over in the absence of the Lodge Chief and take on the responsibility as given by the Lodge Chief or the Executive Committees. The Vice Chief shall be elected, one from each of the three districts. They shall then be elected into a First, Second, and Third order.
7. (a) The Lodge Secretary and the Lodge Treasurer shall be elected by the Lodge Council from its own membership at its own regular meeting of the group. They must be under twenty-one years of age during their full time in office.  
  
(b) The Lodge Secretary is to keep all records pertaining to Lodge personnel. He is to handle all correspondence of the Lodge and the Executive Committee and to record the minutes of the Lodge and Executive Committee.  
  
(c) The Lodge Treasurer is to collect all fees and dues, and keep accurate records of all receipts and disbursements. All monies collected by him are to be turned over to the Supreme Chief of the Fire for deposit in some bank or with general Council Funds. He shall also be responsible for all lodge materials and the ordering of all Lodge materials. He shall also keep up the patch collection.



8. The Lodge's Executive Committee shall be composed of the Supreme Chief of the Fire, Deputy Supreme Chief of the Fire, Chiefs of the Fire, Lodge Chief, Lodge Vice Chiefs, Lodge Secretary, Lodge Treasurer, immediate past Lodge Chief, and the Lodge Operating Committee Chairmen who were appointed by the Lodge Chief.
9. The Lodge Executive Committee shall have the power to act for the Lodge Council in the interim between meetings and shall act as an advisory Council to the Lodge Chief on all matters of importance. The Executive Committee shall be responsible for the detailed operation of the Lodge, its activities, and the election of deserving members to higher honors.
10. The Supreme Chief of Fire shall have the power to name advisors (adult Scouter members) to all boy officers of the Lodge, if and when he deems such necessary.
11. The Lodge Professional and Lay Advisors shall be appointed by the Scout Executive.

#### VII. DISTRICT CHAPTERS:

1. Chapters of the Chanco Lodge may be established by approval and authority of the Executive Board of the O.D.A.C.

#### VIII. MEETINGS AND CEREMONIALS:

1. The Annual Meeting will be held during August to elect officers and to conduct all necessary business. Newly elected officers assume their duties at the close of the August Meeting.
2. (a) The Executive Committee will meet at least six times a year on a schedule set forth by them.  
(b) Special call meetings of the Executive Committee can be held upon five days notice to each member stating the business of the meeting.  
(c) The quorum necessary for the consideration of business at any meeting of the Lodge shall be those present after all of the members have been notified of the business meeting.  
(d) A one third majority of the Executive Committee in attendance shall constitute the quorum necessary to transact the business of the Lodge at any meeting of the Executive Committee.
3. Members will be required to show their current Order of Arrow and Scout membership cards and to give the admonition or show other proof of their membership in order to gain admission to any meeting or Ceremonial Ceremony.
4. All ceremonials shall be as established by National and directed by the chairman of the Ceremonial Committee.

#### IX. FINANCE:

1. The induction fee for new members shall be payable prior to the Ordeal. This fee is to cover the cost of the dues, Ordeal Sash, Ordeal Pin, Flap, Handbook, and Brotherhood Questionnaire.



2. (a) Membership dues shall be \$2.00 per year per member to be paid December 31st for the following year. A one dollar penalty will be charged after that date
- (b) Non-payment of dues by the time of the Spring Fellowship will create inactive membership.
- (c) Delinquent members may be reinstated upon written request approved by the Executive Committee and the payment of current dues, plus one years' back dues.
3. (a) The mechanics of maintaining a Lodge Treasury shall be the concern of the Lodge and Council.
- (b) The finances of the Lodge shall be included in the Council concern. It is subject to Council regulations and auditing procedure.
- (c) All expenditures from the general fund shall be approved by the Executive Committee unless an emergency arises, then the Lodge Chief can act with the permission of the Lodge Lay and Professional Advisors.

#### X. AMENDMENTS:

1. The rules and regulations of Chanco Lodge may be amended at any regular meeting of the Lodge or at a special meeting of the Lodge. In order to pass, the amendment must have the vote of two-thirds of the active members present. The amendment as it is to be voted on, must be clearly written and mailed to the active Lodge membership at least ten days before the meeting.

#### XI. IN GENERAL:

1. The local Lodge will abide by the by-laws of the Order of the Arrow National Committee.
2. Robert's Rules of Order will be followed in all Lodge meetings and meetings of the Executive Board.
3. The Lodge will at all times recognize the fact that the Order of the Arrow is an official part of the total program of the Boy Scouts of America and is a program primarily related to camping.
4. (a) Ordeal members will receive one flap at entering and no more until reaching Brotherhood.
- (b) Brotherhood and Vigil members will be able to buy 2 flaps per year.
- (c) A free Lodge Patch will be given to all working Arrowmen on the June Camp Siouan Work Day.
5. The Pow Wow Delegation shall be as follows:
  - (a) Six places will be reserved for Lodge Officers.  
(Chief, Lay and Professional Advisors, Secretary, Treasurer and Editor)
  - (b) Places will next be taken from the number for use of the dancers who will attend the Pow Wow.
  - (c) The rest of the number will be divided equally among the three districts. First come, first served basis with money ready at the Christmas Banquet.

5. (d) If any odd number occurs, the Chief will appoint people on the Executive Committee.
- (e) The Executive Committee will review all applicants on the basis of their years work within the lodge.
6. (a) The immediate past and present Lodge Chief fee to the National Conference will be paid for by the Lodge if funds are available.
- (b) The delegation going to the National Conference will be on a first come first served basis after notice has been given. Approval of the Executive Committee must be given in order to go.
7. Transfer members will be accepted in Chanco Lodge as full members after the Lodge has received their transfer papers.
8. One neckerchief a lifetime. You can replace your neckerchief by turning in the tarnished neckerchief patch with regular payment for a new one.
9. The Lodge Patch Collection remains on permanent display at the Scout Service Center except during official Lodge functions.